

		Pradesh, Orissa, Madhya Pradesh, Gujarat, Dadra & Nagar Haveli, Andaman & Nicobar.
(e)	Central Command (CC)	Uttar Pradesh, Uttarakhand, Bihar, Chhattisgarh & Madhya Pradesh.
(f)	South Western Command (SWC)	Rajasthan, Punjab, Haryana, Chandigarh, Gujarat, Dadra & Nagar Haveli, Maharashtra & Uttar Pradesh.

16. **SCHEME OF EXAMINATION & SYLLABUS**

(a) **ASTT DRAFTSMAN :**

(i) **SCHEME OF EXAMINATION**: The examination will consist of a written examination for the post of **Astt D'Man (Certificate or Diploma in Draftsman (Civil Engg))** from a recognized institute of not less than **TWO** years duration including practical training of **SIX** months)

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration / Timing for Visually Handicapped candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 Minutes 10.00 A.M. to 12.40 Noon
III	General English & General Awareness (30 questions)	30		
IV	<u>Specialized Topic</u> (50 questions)	50		

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose

writing speed is affected by cerebral palsy} if so desired by the person.

Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

(iii) **SYLLABUS**

(a) **General Intelligence & Reasoning.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(b) **Numerical Aptitude.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(c) **General English.** Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(d) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific



Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(e) **Specialised Topic:** Importance of lettering and numbering – Figures and Proportions IS standard Practice. Construction of Plan Geometric Figures (Lines Angles, Triangle, Rhombus, Quadrilaterals, Polygon etc. Orthographic projection – Recommended methods of projections as per IS code. Construction of ordinary scale – Plain & comparative diagonal, vernier and scale of chords. Drawing plan and elevation of points, lines and surfaces & solids. Conventional signs and symbols as per IS code for engineering drawings and building drawings. Drawing and detailing of (i) Brick arrangements – various types of bonds, (ii) Stone masonry & stone joints (iii) Foundations – various types (iv) Damp proof course & plinth protection (v) Roof types – reinforced Concrete, Madras Terrace & Jack Arch, (vi) Flooring types- Timber flooring, Steel flooring, Tile flooring, (vii) Arches & Lintels Carpentry joints, framing, paneling and moulding (viii) Doors types – Paneled, glazed and flush door, (ix) Window & ventilators (x) Pitched Roof , various types king post & queen post, (xi) Steel Roof Trusses (xii) Stairs – various types – wooden, steel and reinforced concrete-spiral, Doglegged and open well (xiii) Single storied residential house – plan, elevation and section. (xiv) Cross section showing different types of roads, railway track, embankment and layout of platforms (xv) Different types of irrigation structures (xvi) Pipelines joints drainage works, manholes, sanitary fittings, Forms of rivet heads, types of riveted joints standard steel section, standard connections. AUTO CAD, etc.

Note-I

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

(b) **SUPERVISOR B/S**

(i) **SCHEME OF EXAMINATION:** The examination will consist of a written examination for the post of **Supervisor BS (of the level of Degree in Arts/ science with Diploma in Materials Management or Diploma in Civil/Mech/Elect Engineering**

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration / Timing for Visually Handicapped candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 Minutes 10.00 A.M. to 12 40 Noon
III	General English & General Awareness (30 questions)	30		
IV	<u>Specialized Topic</u> (50 questions)	50		

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose writing speed is affected by cerebral palsy} if so desired by the person.

Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

(iii) **SYLLABUS**

(a) **General Intelligence & Reasoning.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical

reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(b) **Numerical Aptitude.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(c) **General English.** Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(d) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(e) **Specialised Topic:** Materials Mgmt tools, ABC analysis, Safe upkeep and preservation of various kinds of engineering stores and basic knowledge of computer based data management.

Note-I

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

(c) **CMD (OG)**



(i) **SCHEME OF EXAMINATION**: The examination will consist of a written examination for the post of **For CMD(OG)** (Of the level of Matriculation or equivalent)

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:-

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates
I	General Intelligence & Reasoning (25questions)	25	
II	Numerical Aptitude (25 questions)	25	2 Hours 10.00 A.M. to 12.00 Noon
III	General English & General Awareness (30 questions)	30	
IV	<u>Specialized Topic</u> (50 questions)	50	

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

(iii) **SYLLABUS**

(a) **General Intelligence & Reasoning.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(b) **Numerical Aptitude.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(c) **General English.** Testing of candidates on understanding of the English Language and its correct

usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(d) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(e) **Specialised Topic:** Test driving specific skills as required for a qualification of driver by licensing authorities with adequate skill level to operate in different geographical terrains.

(d) **CHOWKIDAR & SAFAIWALA**

(i) **SCHEME OF EXAMINATION:** The examination will consist of a written examination for the post of **Chowkidar & Safaiwala** (level of Matriculation or equivalent).

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:-

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration/ Timing for Visually Handicap candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25	2 Hours	2 Hours
III	General English (25 questions)	25	10.00 A.M. to 12.00 Noon	40 Minutes
IV	General Awareness (55 questions)	55		10.00 A.M. to 12.40 Noon

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: Each correct answer will be given 1 Mark. There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose writing speed is affected by cerebral palsy} if so desired by the person.

Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

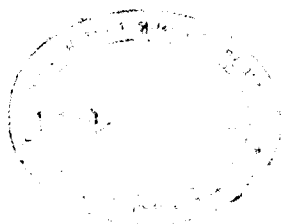
(iii) **SYLLABUS**

(a) **General Intelligence.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(b) **Numerical .** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(c) **English language.** Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(d) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to



test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

Note-I

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

(e) **CHOWKIDAR (KHANSAMA)**

(i) **SCHEME OF EXAMINATION**: The examination will consist of a written examination for the post of **For Chowkidar (Khansama)** (of the level of Matriculation or equivalent)

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration / Timing for Visually Handicapped candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25		
III	General English & General Awareness (30 questions)	30	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 Minutes 10.00 A.M. to 12.40 Noon
IV	<u>Specialized Topic</u> (50 questions)	50		

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose writing speed is affected by cerebral palsy} if so desired by the person.

Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

(iii) **SYLLABUS**

(a) **General Intelligence & Reasoning.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(b) **Numerical Aptitude.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(c) **General English.** Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(d) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports.

History, Culture, Geography, Economic scene. General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(e) **Specialised Topic:** Understanding and general awareness of all the related aspects of managing a guest house including various type of Indian and Continental foods, importance of hygiene and cleanliness, Knowledge of modern kitchen gadgets for preparation, cooking and preservation of food.

Note-1

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

(f) **METER READER**

(i) **SCHEME OF EXAMINATION:** The examination will consist of a written examination for the post of **Meter Reader** (Must have passed Class XII from a recognized institution / Board).

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS :** The written examination will consist of **one objective type** paper as shown below:-

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration / Timing for Visually Handicapped candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 Minutes
III	General English & General Awareness (30 questions)	30		10.00 A.M. to 12.40 Noon
IV	<u>Specialized Trade Topic</u> (50 questions)	50		



Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose writing speed is affected by cerebral palsy} if so desired by the person.

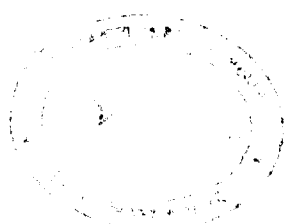
Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

(iii) **SYLLABUS**

(a) **English language.** Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(b) **General Intelligence.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(c) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports.



History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(d) **Arithmetic.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

(e) **Specialized Topic:** A special approach of questions shall be included from Basic knowledge of meter reading and connected aspects.

Note-I

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/ Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

(g) **CANEMAN**

SCHEME OF EXAMINATION:

(i) The examination will consist of a written examination for the post of **Caneman (Of the level of Matriculation or ITI in corresponding trade)**.

Part	Subject	Maximum Marks	Total Duration / Timing for General Candidates	Total duration / Timing for Visually Handicapped candidates
I	General Intelligence & Reasoning (25questions)	25		
II	Numerical Aptitude (25 questions)	25	2 Hours	2 Hours 40
III	General English (30 questions)	25	10.00 A.M. to	Minutes
IV	General Awareness (55 questions)	55	12.00 Noon	10.00 A.M. to 12.40 Noon

(ii) **SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS** : The written examination will consist of **one objective type** paper as shown below:-

Note-I : The Paper will consist of Objective Type- Multiple choice questions only. The questions will be set both in English & Hindi, except Part III.

Note-II: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Note-III: The facility of Scribe is allowed to any person who has disability of 40% or more of VH and OH category {whose writing speed is affected by cerebral palsy} if so desired by the person.

Note-IV: The candidate will have to arrange own scribe at own cost and inform the centre head beforehand. The academic qualification of the scribe should be one grade lower than the eligibility criteria. Both the candidates as well as the scribe will have to give a suitable undertaking as per format attached that the scribe fulfills all the stipulated eligibility criteria. In case it later transpires that the scribe did not fulfill any of the laid down eligibility criteria or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

(iii) **SYLLABUS**

(a) **English language**. Testing of candidates on understanding of the English Language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage. Questions on Paragraph Writing / Report Writing / Letter writing etc may be included.

(b) **General Intelligence**. It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal analysis figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, etc.

(c) **General Awareness**. Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific

aspects as may be expected of and educated persons. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline, etc.

(d) **Arithmetic.** Questions will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Ratio and Proportion, Percentage, Average, Profit and Loss, Discount, Simple and Compound Interest, Measurement, Time and Work, Ratio and Time, Time and Distance, Tables and Graphs, etc.

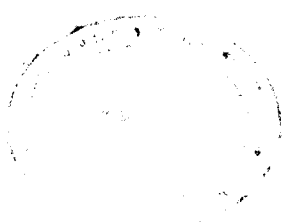
Note-I

If relevant, For VH candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning / General Awareness Paper. In case these type of questions are there, they shall be deemed to be not applicable to these candidates and total number of questions shall be reduced to that extent and total marks derived accordingly.

17. **MODE OF SELECTION.**

(a) Candidates will be short-listed on the basis of their performance in the Written Examination & Interview (if applicable in that category). Candidates who qualify will be recommended for appointment by the Recruiting Authority.

(b) Provided that SC, ST, OBC and PH (OH/HH) candidates, who are selected on their own merit without relaxed standards along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and PH candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and PH candidates which will thus comprise of SC, ST, OBC and PH candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard. A physically Handicapped category candidate who qualified on the basis of relaxed standard viz. age limit, experience or qualifications, will be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidate may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit.



(c) Success in the examination confers no right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.

Note-I. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Recruiting Authority.

Note-II. Candidates, who are appointed on the basis of this examination, shall be on probation for a period of two years and during the period of probation, the candidates would be required to undergo such training or pass such examinations as prescribed as prescribed by the Controlling Authority. On successful completion of the period of probation, the candidates shall, if considered fit for permanent appointment be confirmed to their post by the Controlling Authority.

18. **MARKS TO BE GIVEN IN THE RECRUITMENT TEST.** The distribution of marks for various categories shall be as under:-

Sr. No.	Category	Total	Basic Qualification (as per rules)*	Experience #	Inter view	Written test	Practical	Remarks
Gp 'B'								
1.	Sup B/S	100	10	10	15	65		**
2.	Astt D'Man	100	10	10	15	65		Note as mentioned below
Gp 'C'								
3.	CMD (OG)	100	10	-		60	30	
4.	Chowkidar	100	10	-		90		
5.	S'Wala	100	10	-		90		
6.	Chowkidar (Khansama)	100	10	-		65	25	
7.	Meter Reader	100	10	-		90		
8.	Caneman	100	10	-	-	40	50	

* Nil up to 50% in basic qualification and 2 marks for every 10% over 50%.

Up to 50%	Nil	This implies that the marking is in steps of 2 increments each and there is no interpolation in between
>50% & up to 60%	2 Marks	
>60% & up to 70%	4 Marks	
>70% & up to 80%	6 Marks	
>80% & up to 90%	8 Marks	
>90% & up to 100%	10 Marks	

2 marks for each year of experience limited to Max marks of 10. Experience must be in respective field supported by appointment letter and pay slip from reputed firm / organization.